

American Legion Family



American Legion 21st District

Mailing: Adjutant 2019-2020

P.O. Box 422

Bandera, Texas 78003

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**American Legion
Department of Texas
21st District, 4th Division
Spring Convention – 30 May 2020 / 1000**

PRIOR TO THE ONLINE CONVENTION CALL

- 1) – Submit name, phone #, e-mail address of each participant/delegate from your post who will be on the call: send to junkersl@me.com This list will be used for roll call and voting delegate credentialing.
- 2) – Identify additional agenda items to Commander Bess NLT 22 May 2020
- 3) – Read the Constitution & By-Laws and the Resolutions prior to the meeting: posted on the 21st District Website at: <http://www.amlegdistrict.us>
- 4) – Download the Zoom application (see instructions below) and test your system to ensure it works
- 5) – Logon per the meeting instructions and codes provided in the attached instructions 5-10 minutes prior to the meeting start time.

Agenda

Est. Time	Topic	Leader
1000	Regular opening of a convention/meeting Welcome & Introcuctions	Commander Joey Bess Commander Joey Bess
1020	ZOOM Process/ ROE Roll Call of Post/Delegates	Adjutant Susan Junker
1030	Introduce – Constitution & By-Laws Introduce – Resolution – Post 157	SJA Tom Kral Dennis Birchall
1045	Update on Current Events Boys State, Conventions, Membership, Annual Post Reports	Commander Joey Bess
1115	Post Commander/Representatives No more than 3 minutes to cover Posts accomplishments/way ahead, etc... Additional Time with Commander Bess can be scheduled	Adjutant Junker will Call on each Post
1215	Vote – Constitution & By-Laws Vote – Resolution – Post 157 Closing Remarks	SJA Tom Kral / Commander Bess Dennis Birchall / Commander Bess Commander Joey Bess

ZOOM INSTRUCTIONS
Dennis Fedak: [Contact info](#)

OPTION 1: With audio and video capabilities
Minimum equipment options & requirements:

OPTION 2: Audio Only
Minimum equipment options & requirements

Call Moderator: Susan Junker, Adjutant
Technical Lead/Assistance: Dennis Fedak, Hubmaster/Webmaster